



Grant Evaluation Report

A Grant Evaluation Report is to be submitted within 12 months of the receipt of the grant funds and/or before applying for any additional grant funds from the Foundation.

Complete the following questions and use any additional pages as needed to report your accomplishments toward the objectives of your project. Attach a copy of the grant application to which this report relates and scan and email to jbeen@loubar.org.

Grant Recipient: _____
Address: _____
Project Title: _____
LBF Grant Amount: _____
Date Project Began: _____ Date Project Completed: _____
Contact person's email and phone number: _____

Please use additional pages, as necessary, to answer the following:

1. Describe project activities implemented with LBF grant funds:
2. What did these activities achieve and how many persons were served?
3. How did project activities compare with those in original proposal submitted to the LBF?
4. If the LBF grant was matched by funds from other sources, please indicate the amount(s) and source(s):
5. Please provide a copy of any printed materials (reports, newsletters, brochures) produced with LBF grant funds.
6. Please provide one example (do not use actual client names) of a person who benefited from this project.
7. Please provide a project budget detailing how LBF funds were spent.

Signature:

Printed Name:

Title:

Date: